
**my|CalPERS
System Conversion
Impacts
for
Carriers and
Associations**



Introduction

The my|CalPERS Health Team is dedicated to helping Carriers and Associations (collectively known as Business Partners) prepare for that critical time just before the launch of my|CalPERS called **System Conversion**. This *my|CalPERS System Conversion Impacts for Carriers and Associations* document is intended to serve as a tool to prepare your organization for the critical dates of key business activities leading up to, during, and immediately after the launch of the new my|CalPERS system in September 2011.

We strongly encourage Carriers and Associations to carefully review this document to become familiar with the business activities and key dates that may impact your organization as you get ready for my|CalPERS. If a business activity is not specifically identified, please assume business as usual and process the activity as you do today. For all dates referenced in this document, processing will end upon CalPERS close of business (e.g. 5:00 p.m.), unless stated otherwise in the document. A checkbox column has been added to assist Business Partners in identifying and tracking those activities that impact your organization.

The activities outlined in this document are intended for a broad audience of Business Partners. For clarity, in the column heading "Applies To" of the charts beginning on page 2, a Business Partner's distinction is made to indicate whether or not an activity has a limited application. Information about the system conversion impacts to Judges' and Legislators' Retirement Systems (JLRS) and Direct Authorization Vendors (DAV) will be communicated separately in the next few months, and are excluded from this document.

The my|CalPERS Health Team is committed to working with our Business Partners throughout this process and addressing your questions and concerns about the system conversion period. If you have questions, please [email us](#).

The following charts identify the business activities and key dates that may impact your organization during the System Conversion period.

HEALTH AND DENTAL ACTIVITIES		Applies To	Comments
Carrier Deduction Register			
<input type="checkbox"/>	August 2011 (for September deductions) – will run as usual.	All Health and Dental Carriers	
<input type="checkbox"/>	September 2011 (for October deductions) – will be processed on August 31, 2011 and held and delivered to the FTP server for pickup on September 13, 2011.	All Health and Dental Carriers	
<input type="checkbox"/>	October 2011 (for November deductions) – will be processed in my CalPERS on October 14, 2011.	All Health and Dental Carriers	
ACES/ANSI			
<input type="checkbox"/>	September 2, 2011 – 6:00 p.m. Last batch run/last ANSI file.	Blue Shield/CCPOA Anthem Blue Cross, Kaiser of CA	
<input type="checkbox"/>	September 3, 2011 – ACES is view only from 6:00 a.m. to 6:00 p.m. (Monday-Saturday)	All Health Carriers	
<input type="checkbox"/>	September 17, 2011 – ACES is no longer available after 6:00 p.m.	All Health Carriers	
<input type="checkbox"/>	September 18, 2011 – ACES is not available.	All Health Carriers	
Carrier Full File			
<input type="checkbox"/>	August 17 – 19 2011 – Full files in COMET for Carriers will be created and distributed.	Blue Shield/CCPOA Anthem Blue Cross, Kaiser of CA	
<input type="checkbox"/>	The week of October 3-7, 2011 – Full files in PSR for all Carriers will be created and distributed (JRS/LRS will be created in COMET and appended to PSR full file).	All Health and Dental Carriers	
File 27			
<input type="checkbox"/>	August 2, 2011 – to be processed and distributed.	Thomson Reuters	
<input type="checkbox"/>	September 1, 2011 – to be processed and distributed (this is earlier than expected).	Thomson Reuters	
COMET/ANSI Downtime Emergency procedures for Health Enrollments			
<input type="checkbox"/>	August 30 – September 18, 2011 – A daily excel report will be created per health carrier and distributed to each carrier by 5:00 p.m. each night Monday – Friday.	Blue Shield/CCPOA, Anthem Blue Cross, CAHP, Kaiser (to include out of state) and PORAC	

HEALTH AND DENTAL ACTIVITIES		Applies To	Comments
<input type="checkbox"/>	Dental Carriers will receive verbal authorization (like we do today). CalPERS staff will document the information in a central location for entering into my CalPERS at go-live.	Delta Dental, CAHP, Premier Access, Safeguard/MetLife, Western Dental	